

**Minutes of the Meeting of
QUONOCHONTAUG CENTRAL BEACH FIRE DISTRICT
BOARD OF GOVERNORS
September 17, 2022
Starting after adjournment of the
2022 Annual Meeting of Quonochontaug Central Beach Fire District
Quonochontaug Grange
5662 Post Road
Charlestown, RI 02813**

Members in attendance: Al Bartosic, Dede Consoli, Ellen Frost, Bob Frazier, Fred Newton, Charlie Freedgood, Maud Bailey, Ron Ruel and Mike Lewers

Members absent: Mark Alperin

Also in attendance were Caroline Gilpin, Manager of Beach and Dunes, and members of the public

1. Call to Order / Moderator's Opening Remarks

Moderator, Charlie Freedgood

Charlie called the meeting to order at 11:50am. He welcomed old members and new to the 2022-23 Board of Governors. He thanked everyone in advance for all the work the BoG will accomplish as volunteers on behalf of the community over the next year.

2. Approval of Minutes

Clerk, Maud Bailey

No edits or comments were made to the August 27, 2022 BoG Meeting minutes. A **motion** was made to approve the draft minutes as written.

The **motion** was **seconded** and **passed** with all members of the Board of Governors in attendance voting in favor (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

3. Appointment of Committees and Managers

Maud stated the next order of business was the appointment of committees and managers as put forth in the nominating report (that will be revised to correct omissions under Public Works of Tom Frost and Rob Roseman) and approved by the community during the Annual Meeting and as set forth on Attachment 1 hereto.

Fig made the **motion**, it was **seconded**. The **motion passed** with all members of the Board of Governors in attendance voting in favor (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

4. Bank Accounts; Safe Deposit Boxes

Mike Lewers/Treasurer

Mike Lewers led a brief discussion and put forth the following resolutions:

Resolved, (1) that each of Michael Lewers (Treasurer), Charles Freedgood (Moderator), and Albert Bartosic (Chair of the Finance and Budget Committee) be authorized to establish bank accounts and to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds from or into any bank account of the Quonochontaug Central Beach Fire District, (2) that each of the Moderator and the Treasurer be authorized to borrow money on behalf and in the name of Quonochontaug Central Beach Fire District, sign, execute and deliver promissory notes or other evidences of indebtedness. (3) that Kathy Alperin (Assistant Treasurer) be authorized to establish bank accounts and to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds from or into any bank account of the Quonochontaug Central Beach Fire District provided that such account is used solely or primarily for merchandise sales or special events funds, (4) that

each of the Treasurer, the Moderator and the Chair of the Finance and Budget Committee be authorized to draw on the District's line of credit with Washington Trust Company, (5) that Maud Bailey (Clerk) and the Treasurer be authorized to establish and maintain such safe deposit boxes as they shall deem appropriate for the protection of the deeds, contracts and other documents and financial instruments and securities of the District, and (6) that the Treasurer, the Moderator and the Clerk are hereby authorized to take such actions as may be necessary or appropriate for effecting such authorizations, including without limitation signing such account agreements and certifying the adoption of such typical-form resolutions as any bank with which any such account or safe deposit box or such line of credit may be established shall require, which agreements and resolutions are hereby authorized, approved and adopted.

The **motion** was **seconded** and **passed** with all members of the Board of Governors in attendance voting in favor (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

Mike then made the second resolution:

Resolved, that Elise von Housen, Partner from Hoyt, Fillipetti & Malaghan, LLC (Bookkeeper), has the authority as appointed QCBFD Bookkeeper, working under the supervision of QCBFD Treasurer, to endorse and deposit checks into any District bank account at the direction of the Treasurer and make orders for payment of duly approved invoices from the QCBFD Operating Account held at Washington Trust.

Ellen asked a question on reports or possible reports that can be generated tracking financial transactions.

The **motion** was **seconded** and **passed** with all members of the Board of Governors in attendance voting in favor (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

5. Adjournment

A **motion** was made to adjourn. It was **seconded** and **passed** with all members of the Board of Governors in attendance voting in favor (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

Respectfully Submitted,

Maud Bailey, Clerk
Quonochontaug Central Beach Fire District