

**FINAL**

**Minutes of the Meeting of  
Quonochontaug Central Beach Fire District Board of Governors  
11:20 am(approx.), September 18, 2021  
At Quonochontaug Grange  
5662 Post Road Charlestown RI 02813**

**Members in attendance:** Al Bartosic, Dede Consoli, Julie Low, Ellen Frost Julia Mathews, Fred Newton, Susan Wilson-Perez, Bob Frazier, Carollynne Weidler and Maud Bailey

Also in attendance were Chris Harris, Assistant Clerk, Peter Rettig, Manager of Beach and Dunes and Elaine Heilemann, Manager of Special Events and members of the public

**1. Call to order**

**Moderator, Susan Wilson- Perez**

The Moderator, Susan Wilson Perez, called the meeting to order at approximately 11:20 am after the conclusion of the Annual Meeting.

**2. Approval of Minutes:**

**Clerk, Maud Bailey**

The draft minutes of the BoG meetings dated, 8/14/21 and 8/28/21 were distributed prior to the meeting. No edits were made to the August 14, 2021 BoG Meeting Minutes (except that the grants breakdown be attached to final minutes as specified). A motion was made to approve the minutes of the BoG Meeting dated August 14, 2021. The motion was seconded and passed with 8 members of the Board of Governors in attendance voting in favor of the motion, 1 in abstention (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

Two edits were made to the August 28, 2021 (one a name typo the other a restatement of Roy Jacobsen's new role in creating a memorial process). A motion was made to approve the minutes of the BoG Meeting dated August 28, 2021 as amended. The motion was seconded and passed with 8 members of the Board of Governors in attendance voting in favor of the motion, 1 in abstention (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

**3. Appointment of Committees and Managers.**

**Moderator**

Brief discussion on the Nominating Committees report concerning the appointment of committee members managers and chairs as set forth in the motion below. The following motion was made by Maud and seconded by Fig Newton:

**Motion** to accept the persons listed by the Nominating Committee and those voting in by the community at the Annual Meeting to their QCBFD appointment for the following year:

Finance and Budget:

Al Bartosic (Chair) (2019)

Barry Okun, James Blair, Jeff Matthews, Thomas McConnell, Jim Furnivall, Brooke Cote\* Tiffany Van Elslander (Carollynne Weidler ex-officio as Treasurer)

Long Range Planning:

Ellen Frost (Chair) (2020)

Renee Cohen, Roy Jacobsen, Paul Mathews, Chris Getman, Ron Jarvis, Anthony Flint, Diane McEnroe, Taylor Rettig, Chris Licht\*

Public Works:

Bob Frazier\* (Chair)(2022)

Vin Bailey, Dick Campbell, Tom Frost, Jim Montstream, Steve Peet, Greg Reppucci, George Prior, James Finn, Fred Newton, Bill Meyer\*, Bob Roseman\*Tiffany Van Elslander\*

Community Property:

Julia Mathews (Chair) (2018)

Debbie Dupre, Ellen Frost, George Gray, Len Kovacs, John Pinkos, Neal Simon, Meg Deshpande,

Manager of the QCBFD Marina: Will Carpenter\*(2022)

Police Liaison and Manager of Beach Gate: Julie Low (2016)

Ballfield and Playground: Matt DeFusco (2015)

Beaches and Dunes: Peter Rettig (2015)

Merchandise Sales: Dede DePatie Consoli (2017)

Tennis: Mark McEnroe (2019)

Webmaster: Betty Wilson (2016)

Email Blast Coordinator: Kate Thornton

Special Events: Tina Cassidy and Elaine Heilemann be the co-managers. (2018)

Ben Marlor and Eric Schultheis to serve as Tax Assessors

Christine Harris to serve as Assistant Clerk

Kathy Alperin to serve as Assistant Treasurer for Special Events/Merchandise Sales.

\*New or changes from previous year

The **motion** was **seconded** and **passed**, with all members of the Board of Governors in attendance voting in favor of the motion (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

#### 4. Bank Accounts; Safe Deposit Boxes

**Carollynne Weidler, Treasurer/Clerk**

The BoG welcomed Carollynne and the Clerk presented the following resolutions and made a motion for their approval:

**Resolved**, (1) that each of Carollynne Weidler (Treasurer), Sue Wilson-Perez (Moderator), and Al Bartosic (Chair of the Finance and Budget Committee) be authorized to establish bank accounts and to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds from or into any bank account of the Quonochontaug Central Beach Fire District, (2) that each of the Moderator and the Treasurer be authorized to borrow money on behalf and in the name of Quonochontaug Central Beach Fire District, sign, execute and deliver promissory notes or other evidences of indebtedness. (3) that Kathy Alperin (Assistant Treasurer) also have such authority with respect to any bank account used solely or primarily for merchandise sales or special events funds, (4) that each of the Treasurer, the Moderator and the Chair of the Finance and Budget Committee be authorized to draw on the District's line of credit with Washington Trust Company, (5) that Maud Bailey (Clerk) and the Treasurer be authorized to establish and maintain such safe deposit boxes as they shall deem appropriate for the protection of the deeds, contracts and other documents and financial instruments and securities of the District, and (6) that the Treasurer, the Moderator and the Clerk are hereby authorized to take such actions as may be necessary or appropriate for effecting such authorizations, including without limitation signing such account agreements and certifying the adoption of such typical-form resolutions as any bank with which any such account or safe deposit box or such line of credit may be established shall require, which agreements and resolutions are hereby authorized, approved and adopted.

**Resolved**, (1) that Elise vonHousen, Partner from Hoyt, Fillipetti & Malaghan, LLC (Bookkeeper), has the authority as appointed QCBFD Bookkeeper, working under the supervision of QCBFD Treasurer, to endorse and deposit checks into any District bank account at the direction of the Treasurer and make orders for payment of duly approved invoices from the QCBFD Operating Account held at Washington Trust.

Both the **motions** were seconded and passed with all members of the Board of Governors in attendance voting in favor of the motion (other than the Moderator, who under the District's By-Laws only votes in the case of a tie)

#### 5. Moderators Report

**Moderator, Sue Wilson-Perez**

Sue led a brief discussion on Fire District structure and status. The BoG thought looking into governance options was worth pursuing and decided to table the discussion until the October meeting.

## 6. Committee Chair Reports:

### **a. Long Range Planning:**

**Ellen Frost**

Ellen led a discussion on documents previously sent on Fresh (West) Pond. One was a research summary by Paul Mathews the second document was also a summary of actions that could be taken. LRP would like to continue to monitor developments in phragmite removal and maintain a view into the pond from the beach parking lot. Research on better access to the pond. Ellen would like to communicate LRP findings to the community. After the BoG discussion, it was felt that Ellen will clarify and rewrite summary and then it can be sent out to the community.

### **b. Finance and Budget:**

**Al Bartosic**

Al updated the BoG on QCBFD's application Rhode Island Infrastructure Bank for the water project.

### **c. Public Works:**

**Bob Frazier**

The BoG welcomed Bob in his new role as Chair of Public Works. Bob updated the BoG on recent events concerning the water system and the water treatment project.

### **d. Community Property:**

**Julia Mathews**

No report

## 7. Managers Reports

### **Special Events**

**Elaine Heilemann**

Bonfire tonight

## **8. Adjournment**

Respectfully Submitted,

Maud Bailey, Clerk  
Quonochontaug Central Beach Fire District