

MEETING MINUTES  
QCBFD PUBLIC WORKS COMMITTEE  
FEBRUARY 12, 2022  
VIA ZOOM  
Meeting ID: 654 483 1454  
Passcode: c2pTsD

Attendees: Bill Meyer, Dick Campbell, Tom Frost, Steve Peet, Fred Newton, Tiffany VanElslander, George Prior, Bob Frazier  
Public Attendees: Sue Wilson, Roy Jacobsen, Wally Kelly, Bob Frost

1. Approval of January 23, 2022 Meeting Minutes was postponed until the next meeting.
2. Pilot Test Status Discussion was updated. C&E Engineers has not provided a Pilot Test Report to date per their contract. The project was over the approved budget with the December invoice. Several requests have been made to get the C&E Pilot Study Report and budget update. Sue Wilson volunteered to call Nicholson.
3. RIDOH mandate to install 4 log chlorination is to be installed by March 31, 2022. Bill Meyer motioned to send a letter to RIDOH requesting that chlorination installation be deferred and included in the design of the water treatment upgrade. The motion passed unanimously.
4. Water Treatment Plant Design Discussion.  
The Chair reviewed the problems with putting out a Request for Proposals to Engineers, which are as follows: The amount of time required to issue the RFP, lack of prospective respondents, bringing engineering consultants up to speed with understanding existing conditions and issues required to design proposed modifications, and contracting with the Engineering firm. This process could take several months before design starts.  
The Chair recommended the committee make a motion to enter into a contract with NWSI Engineers, who have drafted a proposal to design and fully permit the water treatment plant. Their proposal would be to submit the new design to RIDOH, CRMC, and DEM in three months. As NWSI has a design contract and a good relationship with RIDOH, the opportunity to receive design approval would be favorable.  
Tom Frost mentioned a problematic "history" with NWSI and wanted to receive C&E's Pilot Study Report. Several committee members agreed. No motion was made to initiate the design documents.
5. Water Service for unserved West Beach Road lots #290 & #294.  
The Chair cited Article 17 of the QCBFD By Laws which requires the QCBFD to provide water service to buildable lots. He mentioned that the Hedman family to him they did not feel that Lot 294 was "buildable" when they sold it. Bob Frost stated that Lot 294 has an approved septic system inferring that it is a buildable lot. George Prior has received a cost of \$2500-\$3000 from Bob Frost to install a 2 inch water line to service both lots. Materials are estimated to be \$2500-\$3800. Excavation and backfill of the water main, tapping the main, and installing curb stops would be additional cost. A motion was made and passed to recommend an amount of \$8000 for the provision of

water services to Lots 290 & 294 to the QBoG for action to determine who pays for water service.

6. A discussion was held regarding the establishment of 4 subgroups:
  - a. Water Treatment Plant – Design, Permitting, and Construction
  - b. Roads – Signage, Speed Bumps, Drainage, ROW Repairs/Alterations, Vegetation
  - c. Water Distribution System – Curb Stops, Valves, Blow Offs
  - d. Cross Connection Survey
7. CRMC Notice of Administrative Fine. The CRMC has fined QCBFD \$8500 and issued a Cease and Desist Order at \$1000/day with a maximum of \$50,000. Sue Wilson has engaged Attorney Beth Noonan to file an appeal to CRMC. The Chair requested a motion be made to engage wetlands scientist Scott Rabideau for between \$1800-\$2500 to represent QCBFD to CRMC to coordinate and work out restoration of the filled wetlands. No motion was made. A discussion was held to have a representative go to CRMC and tell them our “story” as to why we filled the wetlands without filling for an assent from CRMC. The Chair and George Prior volunteered to do so.